

**BYLAWS OF THE ST. CLAIR COUNTY  
REPUBLICAN CENTRAL COMMITTEE**

Adopted April 16, 2014  
Amended November 17, 2015  
Amended October 2023

**ARTICLE I**

**ESTABLISHMENT AND GOVERNANCE**

1. The St. Clair County Republican Central Committee is established hereby. The governing entity of the Republican Party shall be the Central Committee (referred to in these Bylaws as "Central Committee").
2. The object of the Central Committee shall be to establish, organize, and promote the operations of the Republican Party in St. Clair County Illinois.

**ARTICLE II**

**MEMBERS AND DUTIES OF THE CENTRAL COMMITTEE**

1. **Election.** The members of the Central Committee shall be the Republican Precinct Committeemen (PC) who are elected or appointed as provided by law and these Bylaws. At the Biennial County Convention, only those Precinct Committeemen who were elected at the last primary election can vote at the County Convention election. They will cast weighted votes for the Chairman, First Vice Chairman, Treasurer and Secretary. The nominees for these positions must be Precinct Committeemen elected at the last Primary Election. A weighted vote represents the voting power each PC has by virtue of the number of votes they received in the Primary election. The Chairman, First Vice Chairman, Treasurer and Secretary will comprise the core of the SCCR Executive Committee.
2. **Vacancy.** A vacancy in the office of Precinct Committeeman shall exist upon a Committeeman's death, resignation, removal or disqualification by law. A vacancy also occurs when the voters of a precinct fail to elect a Republican Precinct Committeeman in a Primary Election. Vacancies in the office of Precinct Committeeman shall be filled by appointment of the Chairman of the Central Committee. Following the appointment of Precinct Committeemen, the Chairman shall file those appointments with the St. Clair County Clerk.
3. **Duties of the Central Committee.** The duties and powers of the Central Committee include, but are not limited to the following:

- a. To encourage and support qualified citizens to run for election for public office as Republicans.
- b. To promote, aid and assist in the election of all Republican candidates for public office in all general and consolidated elections in St, Clair County, Illinois.
- c. To promote, encourage and sponsor Party organizations at every level; distribute and communicate Party information in and through all available media; develop proper public relationships for the Party and its candidates; promote cooperation and coordination among Party committees, organizations, groups, public officials and members; enlist and assign Party members to positions of responsibility.
- d. To devise and execute ways and means of financing all activities through the development of an integrated and coordinated finance plan for the Party.
- e. To establish, maintain and sponsor such committees, groups, staffs or councils for the formation, advancement, and implementation of Party policy as the Central Committee may consider wise and beneficial for the Party.
- f. To annually review, maintain and operate a plan to improve the Party as may be deemed necessary,
- g. To maintain the St Clair County Republican Party Headquarters and organizations in St. Clair County, Illinois.
- h. To encourage and increase Republican voter registration.
- i. To encourage registered voters to vote for Republican candidates in every consolidated, primary, and general election.
- j. To recognize, designate and authorize auxiliary Republican group operations within St. Clair County, Illinois.

### **ARTICLE III**

#### **OFFICERS**

1. **Terms.** The elected officers of the Central Committee shall include Chairman, First Vice Chairman, Treasurer and Secretary, who shall be elected to two-year terms at the biennial organizational meeting of the Central Committee. The Chairman may nominate or appoint additional Vice Chairmen at their discretion, subject to the confirmation of the executive committee. Such officers are appointed to two-year terms, to expire on each anniversary of the biennial organizational meeting. Appointed officers are not required to be Precinct

Committeemen. If they are not Precinct Committeemen, elected or appointed, they may not vote on Central Committee issues.

2. **Chairman.** The Chairman shall be elected pursuant to law at the Biennial Convention. The Chairman shall have all powers and authorities as provided by law and shall further be Chief Executive Officer of the Central Committee. The Chairman shall have authority to:
  - a. Make officer, committee, and temporary task force appointments except as otherwise provided by law or in these Bylaws.
  - b. Appoint, supervise and release appointed members of the Executive Committee.
  - c. Preside over all meetings and other proceedings of the Central Committee and shall determine points of parliamentary procedure or law as necessary.
  - d. Be a member ex-officio with the right to vote in all standing committees, committees, and temporary task forces, except as otherwise provided in the Bylaws.
  - e. Recognize Republican Organizations within the County and shall be a member ex-officio with right to vote in all such organizations.
  - f. Have the power to fill all vacancies of any officers of the Central Committee (except as otherwise provided in ARTICLE III-G herein).
  - g. Appoint auditors who conduct audits of all financial transaction
3. **First Vice Chairman.** The 1st Vice Chairman is elected at the Biennial Convention and must be elected from within the membership of the Central Committee.
  - a. The First Vice Chairman shall preside at meetings of the Central Committee in the absence of the Chairman.
  - b. The First Vice Chairman shall perform all duties of the Chairman in the event of the Chairman's absence, death, removal, resignation, inability to act, or other vacancy of the office, and fills the unexpired term arising from a permanent vacancy.
  - c. The First Vice Chairman shall be a member ex-officio with the right to vote in all standing committees, committees, and temporary task forces. The First Vice Chairman may have additional powers as assigned by the Chairman.Other Vice Chairman shall be appointed by the Chairman and are not required to be members of the Central Committee by virtue of election as precinct committeemen during the state election process.
4. **Treasurer.** The Treasurer shall be elected from the Central Committee membership, pursuant to law. The Treasurer shall:

- a. Retain the funds of the Central Committee.
- b. Report to the Central Committee with regard to receipts and expenditures.
- c. Present an annual Central Committee budget and fund-raising plan.
- d. Serve as chairman of the Finance committee, and except as otherwise provided in these Bylaws, prepare and file all financial disclosure documents which may be required by State or Federal law.
- e. Provide reports to the Central committee at the monthly meeting that shall include a Balance Sheet and Detailed Report of Income and Expenses, and disclose pending bills that are known commitments.
- f. Provide all financial documents to the appointed Auditors

The Treasurer may have additional responsibilities as assigned by the Chairman.

5. **Secretary.** The Secretary shall be elected from the Central committee membership, pursuant to law. The Secretary shall:
  - a. Keep minutes of meetings of the Central Committee and distribute the minutes in an electronic format to Central Committee members at least five days prior to the next regularly scheduled Central Committee meeting.
  - b. Record and retain minutes of the Executive Committee.
  - c. Administrative duties and responsibilities to include those in Articles VI-A to D, (Meetings). The Secretary may have additional responsibilities as assigned by the Chairman.
6. **Other Officers.** Other Officers appointed by the Chairman shall have only those powers and privileges assigned by the Chairman.
7. **Vacancy of the First Vice Chairman, Treasurer or Secretary.** If the position becomes vacant the Chairman shall appoint an acting Executive Committee member until the Central Committee elects a successor to complete the term.
8. **Removal of Officers.** Any elected officer may be removed for cause by the Central Committee upon a majority of the weighted vote. Any appointed officer may be removed with or without cause at any time by the Chairman.

## **ARTICLE IV**

### **EXPENDITURE OF CENTRAL COMMITTEE FUNDS**

1. The Chairman has the authority to spend up to two hundred dollars (\$200.00) of Central Committee funds for the purposes of the Central Committee, without prior approval of the Executive Committee. Funds to be spent above that amount must have approval by the Executive Committee based on a majority vote of the Executive Committee members and recorded in the Executive Committee Meeting Minutes and in the Treasurer's monthly report.

## **ARTICLE V**

### **STANDING COMMITTEES, COMMITTEES AND TEMPORARY TASK FORCES**

1. **Executive Committee.** The Chairman, First Vice Chairman, Treasurer, and Secretary and such additional Committeemen as the Chairman may appoint, shall constitute the standing Executive Committee. The Executive Committee shall have general supervision of the affairs of the Central Committee between its meetings. The Executive Committee shall have the authority to undertake any and all necessary actions to accomplish the goals and purposes of the Central Committee. At the direction of the Chairman, the Executive Committee shall have the authority to fill Republican vacancies in elected county offices. Candidates can be slated without prior approval of the Central Committee. The Chairman, in his or her discretion, shall call the Executive Committee in order to affect that purpose.
2. **Finance Committee.** The Treasurer shall be the chair of the Finance Committee. The Chairman, First Vice Chairman, Treasurer, and such additional persons as the Chairman may appoint, shall constitute the Standing Finance Committee. The Finance Committee shall assist in the preparation of an annual budget and fund-raising plan for the Central Committee and shall have other duties specifically delegated by the Chairman.
3. **Other Committees and Temporary Task Forces.** The Chairman may establish committees or temporary task forces to accomplish tasks beyond the capabilities of the Central Committee or standing committees. Any person who declares allegiance to the Illinois Republican Party may be appointed by the Chairman to chair or to serve on a committee or temporary task force. Unless otherwise stated, the term of appointment shall be at the pleasure of the Chairman and may expire on the anniversary of the biennial organizational meeting. The Chairman, First Vice Chairman and the Treasurer shall be

members ex-officio with the right to vote on all committees and temporary task forces established pursuant to this section. Committees and temporary task forces shall meet at the call of the appointed chairmen. Committees and temporary task forces shall disband upon the conclusion of the task assigned or as otherwise directed by the Central Committee Chairman.

## **ARTICLE VI MEETINGS**

### **1. Biennial County Convention**

- a. As provided per law, the elected Committeemen of the Central Committee shall convene at the biennial County Convention to elect, from its own number, the Chair, First Vice-Chair, Secretary and Treasurer of the Central Committee. As no Committeeman may be appointed until after the County Convention, only elected Committeemen may participate and vote at the County Convention. The Chair or Treasurer shall, within ten (10) days after the County Convention, forward to the State Board of Elections the names and addresses of the elected Officers and Committeemen, or as otherwise required by law. Further, if an in-person County Convention is prohibited due to state law, executive order, or local ordinance, the County Convention may be conducted remotely.
- b. The most recent Chair of the Central Committee or his designee shall call the County Convention to order and oversee the nomination of a Chair Pro Tem, Secretary Pro Tem, and any other temporary officers as he may deem necessary or expedient to organize and execute the County Convention and the elections of all Central Committee officers.
- c. The offices will be filled in the following order: Chair, First Vice-Chair, Secretary, and Treasurer.
- d. Each Committeeman, who was elected at the most recent primary election, shall have one vote for each ballot voted in his precinct by the primary electors of the Republican Party at the primary election at which he was elected. As the ability to appoint Committeemen to vacant precincts shall not commence until after the County Convention only elected Committeemen shall vote and participate at the County Convention.

- e. Only elected Committeemen are eligible to be recognized as a candidate for the office of Chair, First Vice Chair, Secretary and Treasurer.
- f. Elections for Central Committee officers shall be executed by a roll call vote. As with all other voting on questions before the Central Committee, proxies are not allowed at the County Convention.
- g. The candidate having the highest number of votes shall be declared elected.
- h. The newly elected Central Committee officers shall take office once the elections are complete. The terms of all pro tem officers elected earlier in the County Convention shall expire and the newly elected Chair and Secretary of the Central Committee shall perform their respective duties for the remainder of the Convention.
- i. Following the adjournment of the County Convention, the Committeemen may as required by the Chairman, divide into their respective District groups and elect from among them a District Chair, who shall be an elected Committeeman, and a Secretary and Treasurer who need not be elected Committeemen but must be a registered voter of their District having cast a Republican ballot in the primary election immediately preceding the County Convention. Any officer of either the Central Committee or a District Committee must be a registered voter in St. Clair County and having cast a Republican ballot in the primary election immediately preceding his election as an officer of their committee.

In the County Convention of the year 2014, and in the convention each four years hence, Central Committee members shall vote in an election for State Central Committeeman. Only candidates having applied with the Illinois Republican State Central Committee pursuant to its rules and certified as candidates by the Illinois Republican State Central Committee shall be considered.

#### Elections for State Central

Committeeman shall be conducted in a similar manner as the election of officers of the St. Clair County Republican Central Committee as herein provided. Upon completion of the election for the State Central Committeeman as set forth above, the newly elected Chair shall promptly transmit the results to the Illinois Republican State Central Committee and any other body as required by law.

2. **Meeting Frequency and Notice.** The Central Committee shall meet on a monthly basis. Meetings shall be called by the Chairman. Notice may be given in writing, orally, or electronically at times and on terms deemed reasonable by the Chairman. An announcement

at a monthly meeting as to the time and place of the next meeting shall be presumed reasonable notice.

3. **Special Meetings.** Pursuant to law, a special meeting of the Central Committee may be called by the Chairman, or by not less than 25% of the Central Committee members. If votes are to be cast, all Central Committee members may vote except in situations that demand the weighted votes of elected PCs not to include appointed PCs. Written notice of the time, place, and proposed items of business for the special meeting shall be sent to the Central Committee members and officers. Notice shall be deposited in the U.S. Mail, with a delivery service or sent by electronic facsimile, text message or by email, and shall be posted at the SCCRP headquarters, so that it arrives at least five (5) days before the meeting date.
4. **Meeting Notice List.** The Secretary shall maintain a meeting notification list, which shall include for each Central Committee member and Officer a current U.S. Mail address, telephone number (landline and or cell numbers), and if available, email or text number. Timely notices given to the addressees or contact numbers on the meeting notification list are deemed to have been given to the proper location. It shall be the responsibility of members and officers to update meeting notification list information.
5. **Participation by Teleconference.** A person entitled to attend or vote at a Central Committee meeting may attend and vote either in person or by telephone or video conference device if and when approved in advance by the Executive Committee, standing committees, committee, or temporary task force. Subcommittees shall determine their own rules for participation by Telephone or video conference.
6. **Central Committee Quorum.** The presence of a majority in statutory weighted vote of the Central Committee shall be necessary to constitute a quorum to conduct Central Committee business at a special meeting. At regular meetings when weighted votes are not needed appointed PCs can also vote. A person is present for the purpose of determining a quorum if physically present or if participating by telephone or video conference device if and when approved in advance by the Executive Committee.
7. **Central Committee Votes.** At meetings of the Central Committee, a member shall cast a statutory weighted vote for the election of officers of the Central Committee. This rule also applies where weighted votes are required for the removal of elected officers under Article III-H and for special meetings as described in article VI-C and F as well as for the approval



of amendments to these Bylaws IAW Article VIII-A and B. For all other business of the Central Committee, a vote shall be based upon one vote per Committeeman except as otherwise determined by law or in these bylaws. All questions shall be determined by majority vote cast on the question.

8. **Standing Committee, Committee, or Task Force Votes and Quorum.** The presence of a majority of the members of a standing committee, committee, or temporary task force shall be necessary to constitute a quorum to conduct business. A person is present for the purpose of determining a quorum if physically present or if participating by telephone or video device if approved in advance by said committee. At meetings of a standing committee, committee, or temporary task force, a member shall have one vote. Except as otherwise provided by law or in these Bylaws, the resolution of all questions or issues shall be determined by a majority of votes cast on the questions or issues.
9. **Monthly Meetings.** The Central Committee shall meet each month and conduct its business and the Chairman shall report to those assembled all pertinent party business. A quorum of the Committeemen is not necessary to conduct business at the monthly meeting so long as the Committeeman have been provided the required notice of the time and place of the meeting. An announcement at the biennial convention that the regular monthly meeting shall be on a certain day of each month at a particular place and at a particular time is deemed sufficient notice to all Committeemen of said meetings throughout the term of office. The Chairman or designee may provide monthly reminders of the time, date and location of the Central Committee meetings to ensure greater attendance.

## **ARTICLE VII**

### **PARLIAMENTARY AUTHORITY**

1. The rules contained in the current edition of Robert's Rules of Order Newly Revised, shall govern the Central Committee, standing committees, committees, temporary task forces and the County Convention in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, state statute, and any special rules of order the Central Committee or County Convention may adopt.

**ARTICLE VIII**  
**AMENDMENTS AND SUSPENSION**

1. **Amendments.** Amendments to these Bylaws, unless otherwise provided herein, may be adopted by the Central Committee upon receiving two-thirds (2/3) of the weighted vote of those present on the question, or upon receiving a majority of the weighted votes of those present if a copy of the proposed amendment is provided to each member 10 days prior to the vote thereon.
2. **Suspension.** Any provision of these Bylaws may be suspended by the Central Committee upon the vote of two-thirds (2/3) of the weighted vote.

**ARTICLE IX**  
**REPUBLICAN ORGANIZATIONS**

1. Examples of organizations: Republican Quilting Club, Young Republicans, etc.
2. The elected and/or appointed committeemen may organize Republican Clubs and engage in such activities as necessary to promote the Republican Party and its candidates. The Committeemen may elect a Chairman, Vice Chairman, Treasurer, and Secretary and they may use the term Republican in the title of their organization.
  - a. The Chairman of the Central Committee shall serve ex-officio on each club organization. Said organization may raise money to advance its purposes.
  - b. Each such Organization shall report to the Chairman from time to time as to its activities and comply with State and Federal reporting requirements.
  - c. Treasurers of such organization should provide copies of their financial statements to the SCCRP Treasurer Quarterly to ensure compliance with State and Federal reporting requirements.
  - d. Club bylaws will be created and submitted to the Central Executive Committee.
  - e. Monies raised will be for their own use. Any money for candidates must recorded and filed with the proper authorities.
3. In the event there is no elected Club Chairman, the Central Committee Chairman may appoint one. Any appointed Club Chairman may be removed by the Central Committee Chairman.

## ARTICLE X

### EVENTS

1. **Lincoln Day Dinner.** The Central Committee shall organize and hold an annual Lincoln Day Dinner to both fundraise and promote the Republican Party and its candidates. The Lincoln Day Dinner shall be held any time between February 1 and April 30.
2. **Chairman's Golf Tournament.** The Central Committee shall organize and hold an annual golf outing for the purpose of fundraising. This event shall be held between May 1 and June 30 each year.
3. **Reagan Day Dinner.** The Central Committee shall organize and hold an annual Lincoln Day Dinner to both fundraise and promote the Republican Party and its candidates. The Reagan Day Dinner shall be held any time between August 1 and October 15.
4. **Election Night Watch Party.** The Central Committee may organize and hold a biennial Election Night Watch Party after the polls close on election day during the General Election.
5. **Other Events.** The Chair at his or her discretion may add other events or fundraisers as desired.

## ARTICLE XI

### DISTRICT COMMITTEES

When the St Clair County Republicans reach a size to make additional organizational structures necessary, they may have need of these geographical regions.

1. **Districts.** The District Committees shall consist of the elected or appointed Committeemen representing Republican primary voters in six (6) separate districts. The officers of each District Committee shall be elected as provided in Article IV, Section 3, paragraph 1, or, in the event of a vacancy, at a subsequent and duly noticed meeting of District Committee. The townships within each District shall be as follows:
  - a. District 1: O'Fallon, Shiloh Valley, Lebanon, Mascoutah
  - b. District 2: Engelmann, Freeburg, New Athens, Fayetteville, Lenzburg, Marissa
  - c. District 3: Smithton, Prairie Du Long, Millstadt, Sugar Loaf
  - d. District 4: Belleville, Stookey
  - e. District 5: St. Clair, Caseyville
  - f. District 6: East St. Louis, Stites, Centreville, Canteen

**2. Duties.**

- a. To organize and conduct all Republican electioneering efforts in each District.
- b. To organize no fewer than four meetings in each District for that District's members each year.
- c. To conduct fundraising efforts to support the election of Republicans representing territory within the district in various units of government.
- d. To recruit candidates to run for local offices and boards, including but not limited to park, school, library, village, city, township, community college, fire protection, water, or county.
- e. For the District Chairs to present a report to the Central Committee at its regular meetings as to the activities of the District Committee.

Voted on and approved by the SCC Republican Central Committee on  
(date) October 12<sup>th</sup> 2023

Certified by these witnesses.

Michael Butler

Cheryl Mathews

Jim Farn

Barbara J. Viviano